

# Who Can Answer My Questions About... (up-dated 7/17)

## Chris:

- Program model adaptations or new programs desired
- Budget items
- Licensure questions
- State and Federal Compliance items (Indicator 1-20) that cannot be answered in the field
- Departmental issues
- PDC contacts in all 3 districts
- Policy and Procedure Items

## Diana:

- WebKIDSS troubleshooting
- TIP's pages and troubleshooting
- HATS packets
- Confirm records sent on students transferring to other schools or transfers in
- Early Childhood Outcomes Data

## Mary:

- Medicaid
- Purchases
- IMC materials available to loan
- Classroom inventory

## Molly:

- Confirmation of reservations to conferences (minimum of 48 hour notice of all reservations/registrations)
- Confirmation of Address/Phone # changes
- Coop calendar of events up-dates
- Newsletter items (births/deaths/other new/acknowledgement of not receiving such)
- Changes in transportation of students in out of district placements
- Child Find

## Jennifer:

- Para inquires (trainings/absences and need for subs/clarification of time cards/applicants available to work that are ready to interview/appraisal concerns/monthly scheduled meetings to buildings/other concerns)
- Skyward questions and support.
- H.A.T.S Packets

## School Psychologists:

- *Invite this person to all of your IEP meetings (they will determine if they can attend or not based on the demands of their schedule and other priorities)*
- Initial Placements as well as all re-evaluations
- Increases or decreases in service time and dismissal from services
- IEP content information & related compliance issues (to include IEP amendments)
- Questions about how to fill out PWN and other IEP related forms
- Retrieval of student records and determination of whether a new IEP needs to be written or not (all out-of-state IEP's need to be re-written w/in 30 days)
- Permission to Test forms and all Special Education forms questions
- Data Collection and summarizing such data
- Information regarding what medications are intended to do
- Transcribe staffing notes if available at meetings
- "Alternate" State assessments

## Social Workers:

- Provide parent and family information of an education nature
- Define community resources
- Define case managers and other providers of Mental Health Services to the student and family
- Provide feedback of their counseling sessions
- Coordinate/Facilitate community "Wrap-around" meetings
- Transcribe staffing notes if available at meetings

## Cristi Wiegers:

- Transition (Age 14 on) - Goal statements in IEP's – Job Placements
- Post high school survey and senior survey
- Post secondary – Summary of Performance (for all seniors)
- High School user accounts for post H.S. survey and senior survey

**\*\*Please direct any questions about returned IEPs to the person that returned the IEP\*\***