



USD 320 - Wamego Public Schools Board of Education

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Michele Johnson
District 1

Ryan Hargitt
District 2

Nicolette Zeigler
District 3

Cory Meyer
District 4

Rob Pettay
District 5

Sheryl Wohler
District 6

Bruce Coleman
At-Large

Tim Winter
Superintendent

Kathryn Mayfield
Clerk of the Board

BOARD OF EDUCATION MEETING MINUTES

Wamego Public Schools
July 9, 2018, 7:00 p.m.

1. ROLL CALL (7:00 PM)

Vice-President Rob Pettay called the regular meeting of the USD 320 Board of Education to order at 7:00 p.m., Monday, July 9, 2018 at the USD 320 Professional Learning Center. Members of the board present were Bruce Coleman, Michele Johnson, Cory Meyer, Rob Pettay, Sheryl Wohler, and Nicolette Zeigler. Ryan Hargitt was not present.

Also in attendance were Superintendent Tim Winter, Clerk Kathryn Mayfield, and Director of Operations Larry Hannan.

2. PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance led by Sheryl Wohler.

3. ELECTION OF BOARD OFFICERS (7:01 PM)

Nicolette Zeigler nominated Ryan Hargitt for President. Sheryl Wohler seconded the nomination. Bruce Coleman nominated Cory Meyer for President, Michele Johnson seconded the nomination. By a show of hands, 3 for Hargitt, 3 for Meyer.

Sheryl Wohler asked for a revote. By show of hands: 1 for Hargitt, 5 for Meyer. Cory elected as president for 2018-2019.

Nicolette Zeigler nominated Ryan Hargitt for Vice-President; Rob Pettay seconded. Michele Johnson nominated Bruce Coleman for Vice-President; Cory Meyer seconded.

Sheryl Wohler made a motion to cease any further nominations, Nicolette Zeigler seconded. Motion carried 6-0.

By show of hands: 3 for Hargitt, 3 for Coleman. No majority vote could be reached. This position will be nominated at the next meeting.

4. APPROVAL OF AGENDA (7:11 PM)

Bruce Coleman made a motion to approve the agenda as presented. Nicolette Zeigler seconded. Motion carried 6-0.

5. CONSENT AGENDA (7:12 PM)

Bruce Coleman made a motion to approve the consent agenda as presented with the exceptions of Items G, H & L. Sheryl Wohler seconded. Motion carried 6-0. Items approved on the consent agenda were as follows:

- A. Approval of minutes of June 11, 2018 Board of Education meeting.
- B. Approval of payment of June 2018 bills.
- C. Approval of June 2018 Treasurer's and Fund Reports.
- D. Approval of KSDE June 2018 Unencumbered Cash Report.
- E. Approval of building activity fund reports for June 2018.
- F. Approval of journal entries and cash receipts for June 2018.
- ~~G. Approve the July 2018 Personnel Report.~~
- ~~H. Approve Supplemental and Rule X coaching recommendations for 2018-2019 (enclosure).~~
- I. Approve resolutions to establish petty cash funds for Wamego High School, Wamego Middle School, West Elementary School, Central Elementary School, Wamego Special Service's Cooperative, and the USD 320 District Office. (Enclosure)
- J. Approve resolutions to allow the establishment of activity funds for the Wamego High School, Wamego Middle School, West Elementary, and Central Elementary School. (Enclosure)
- K. Approve the mileage reimbursement rate for the 2018-2019 school year at \$0.545 per mile (state rate) effective July 1, 2018;
- ~~L. Approval of Board designated appointments for the 2018-2019 school year:~~
 - ~~Clerk of the Board — Kathryn Mayfield~~
 - ~~Deputy Clerk — Staci Miner~~
 - ~~Treasurer — Cindy Bryson~~
 - ~~KPERS Designated Agent — Kati Wolfgang~~
 - ~~Federal Compliance Officer (includes Title I, Title IV, Title IX, Section 504, and all other federal programs) — Tim Winter~~
 - ~~District Homeless Coordinator — Dr. Mary Kaye Siebert~~
 - ~~State and Federal Food Service Designate — Cindy Bryson~~
 - ~~District Freedom of Information Officer — Tim Winter~~
 - ~~Truant Officers - Central Elementary — Tori Dow; West Elementary — Amy Flinn; Wamego Middle School — Travis Graber; Wamego High School — Chad Brecheisen~~
 - ~~Newspaper of Record - The Wamego Times~~
 - ~~Primary Depository of Board Funds for Checking and Savings Accounts — Bank of the Flint Hills~~
 - ~~Determining Official for Free and Reduced Price Meal Applications — Cindy Bryson~~
 - ~~Hearing Officer for Free and Reduced Price Meal Application Appeals — Kathryn Mayfield~~
 - ~~Determining Official for Free and Reduced Price Textbook Rental and Other Fee Reductions Based on Free and Reduced Meal Status — Cindy Bryson~~
 - ~~Legal Depositories for USD 320 — Bank of the Flint Hills, Kaw Valley State Bank and Trust Company, Security Bank of Kansas City, Bennington State Bank, and Landmark National Bank~~
 - ~~District designated attorney: John D. Watt.~~
 - Approve the following limits to be placed on district credit card use.
 - ◇ VISA (5 cards) _____ 4 @ \$3,000/ea; 1 @ \$4,000
 - ◇ Wal-Mart (5 cards) _____ \$3,000 total
 - ◇ Staples (2 cards) _____ \$25,000 total
 - ◇ Office Depot (2 cards) _____ \$4,000 total
 - ◇ Orscheln (2 cards) _____ \$2,500 total
 - ◇ Dillon's (2 cards) _____ \$2,000 total
 - ◇ CNH Capital (Kan-Equip) _____ \$18,000 total
 - ◇ Tractor Supply (5 cards) _____ \$25,000 total
 - ◇ Best Buy (3 cards) _____ \$10,000 total
 - ◇ WEX Fuel Cards _____ \$0,000.00 total

- ~~Approve the 18-19 contract agreement with Kansas Educational Technology Consortium, Inc. (KETC/WebKIDSS) in the amount of \$5,124.00; (Enclosure)~~
- ~~Approve agreement with Wamego Country Club regarding Wamego Cross Country using their facilities for 2018-2019. (Enclosure)~~
- ~~Accept the \$5,000.00 donation from Wamego Sports Boosters to support the Summer Performance/Weights program.~~
- ~~Approve Middle School and High School Coaching/Sponsor Staff for 2018-2019.~~
- ~~Approve the contract with Southeast Kansas Education Service Center to provide Special Education services for hearing impaired students for 2018-2019.~~

6. DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA

Nicolette Zeigler made a motion to table discussion of these items until executive session at the end of the meeting. Bruce Coleman seconded. Motion carried 6-0.

- G. Approve the July 2018 Personnel Report.
- H. Approve Supplemental and Rule X coaching recommendations for 2018-2019 (enclosure).
- L. Approval of Board designated appointments for the 2018-2019 school year:
 - Clerk of the Board – Kathryn Mayfield
 - Deputy Clerk – Staci Miner
 - Treasurer – Cindy Bryson
 - KPERS Designated Agent – Kati Wolfgang
 - Federal Compliance Officer (includes Title I, Title IV, Title IX, Section 504, and all other federal programs) – Tim Winter
 - District Homeless Coordinator – Dr. Mary Kaye Siebert
 - State and Federal Food Service Designate – Cindy Bryson
 - District Freedom of Information Officer – Tim Winter
 - Truant Officers - Central Elementary – Teri Dow; West Elementary – Amy Flinn; Wamego Middle School – Travis Graber; Wamego High School – Chad Brecheisen
 - Newspaper of Record - The Wamego Times
 - Primary Depository of Board Funds for Checking and Savings Accounts – Bank of the Flint Hills
 - Determining Official for Free and Reduced Price Meal Applications – Cindy Bryson
 - Hearing Officer for Free and Reduced Price Meal Application Appeals – Kathryn Mayfield
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 - District designated attorney: John D. Watt.
 - Approve the following limits to be placed on district credit card use.

◇ VISA (5 cards)	4 @ \$3,000/ea; 1 @ \$4,000
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◇ Staples (2 cards)	\$25,000 total
◇ Office Depot (2 cards)	\$4,000 total
◇ Orscheln (2 cards)	\$2,500 total
◇ Dillon's (2 cards)	\$2,000 total
◇ CNH Capital (Kan-Equip)	\$18,000 total
◇ Tractor Supply (5 cards)	\$25,000 total
◇ Best Buy (3 cards)	\$10,000 total
◇ WEX Fuel Cards	\$9,000.00 total

- Approve the 18-19 contract agreement with Kansas Educational Technology Consortium, Inc. (KETC/WebKIDSS) in the amount of \$5,124.00; (Enclosure)
- Approve agreement with Wamego Country Club regarding Wamego Cross Country using their facilities for 2018-2019. (Enclosure)
- Accept the \$5,000.00 donation from Wamego Sports Boosters to support the Summer Performance/Weights program.
- Approve Middle School and High School Coaching/Sponsor Staff for 2018-2019.
- Approve the contract with Southeast Kansas Education Service Center to provide Special Education services for hearing impaired students for 2018-2019.

7. BOND CONSTRUCTION UPDATE—BBN/COONROD (7:18 PM)

Dan Crouch of BBN and Brad Rice of Coonrod provided an update on bond construction projects.

At 7:53 p.m., discussion on pulled consent agenda item L occurred. In order to approve appointments for general business, Sheryl Wohler made a motion to approve Item L with the deletion of the bulleted item for WHS/MS Coaching/Supplemental positions and to pull bulleted item regarding WCC Agreement and hold to the August agenda. Bruce Coleman seconded. Motion carried 6-0. The following items were approved:

- L. Approval of Board designated appointments for the 2018-2019 school year:
- Clerk of the Board – Kathryn Mayfield
 - Deputy Clerk – Staci Miner
 - Treasurer – Cindy Bryson
 - KPERS Designated Agent – Kati Wolfgang
 - Federal Compliance Officer (includes Title I, Title IV, Title IX, Section 504, and all other federal programs) – Tim Winter
 - District Homeless Coordinator – Dr. Mary Kaye Siebert
 - State and Federal Food Service Designate – Cindy Bryson
 - District Freedom of Information Officer – Tim Winter
 - Truant Officers - Central Elementary – Teri Dow; West Elementary – Amy Flinn; Wamego Middle School – Travis Graber; Wamego High School – Chad Brecheisen
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 - Legal Depositories for USD 320 –Bank of the Flint Hills, Kaw Valley State Bank and Trust Company, Security Bank of Kansas City, Bennington State Bank, and Landmark National Bank
 - District designated attorney: John D. Watt.
 - Approve the following limits to be placed on district credit card use.

◇ VISA (5 cards)	4 @ \$3,000/ea; 1 @ \$4,000
◇ Wal-Mart (5 cards)	\$3,000 total
◇ Staples (2 cards)	\$25,000 total
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◇ Tractor Supply (5 cards)	\$25,000 total

◇ Best Buy (3 cards)	\$10,000 total
◇ WEX Fuel Cards	\$9,000.00 total

- Approve the 18-19 contract agreement with Kansas Educational Technology Consortium, Inc. (KETC/WebKIDSS) in the amount of \$5,124.00; (Enclosure)
- ~~Approve agreement with Wamego Country Club regarding Wamego Cross Country using their facilities for 2018-2019. (Enclosure)~~ **August Agenda**
- Accept the \$5,000.00 donation from Wamego Sports Boosters to support the Summer Performance/Weights program.
- ~~Approve Middle School and High School Coaching/Sponsor Staff for 2018-2019.~~ **Delete Item**
- Approve the contract with Southeast Kansas Education Service Center to provide Special Education services for hearing impaired students for 2018-2019.

8. ADOPTION OF A 1116-HOUR SCHOOL TERM FOR THE 2018-2019 SCHOOL YEAR (8:02 PM)

Bruce Coleman made a motion to approve the 1116-Hour School Term for the 2018-2019 school year as presented. Nicolette Zeigler seconded. Motion carried 6-0.

9. ADOPT THE RESOLUTION TO ESTABLISH HOME RULE BY THE BOARD OF EDUCATION (8:03 PM)

Nicolette Zeigler made a motion to adopt the resolution to establish Home Rule by the Board of Education as presented. Sheryl Wohler seconded. Motion carried 6-0.

10. ADOPTION OF THE ENCLOSED RESOLUTION SPECIFYING THE DATES AND TIMES FOR THE USD 320 BOARD OF EDUCATION MEETINGS FOR THE 2018-2019 SCHOOL YEAR. (8:04 PM)

The board discussed some date change options. Michele Johnson made a motion to approve the resolution specifying the dates and times for the USD 320 Board of Education meetings for the 2018-2019 school year as presented. Bruce Coleman seconded. Motion carried 6-0.

11. ADOPTION OF THE RESOLUTION SEEKING GAP WAIVER (8:10 PM)

Nicolette Zeigler made a motion to adopt the resolution seeking waiver of requirements by law applying to generally accepted accounting principles to USD 320 financial reports and audits as presented. Michele Johnson seconded. Motion carried 6-0.

12. APPROVE THE RESOLUTION FOR ANNUAL DESTRUCTION OF OLD RECORDS

Bruce Coleman made a motion to approve the resolution for annual destruction of old records as presented. Sheryl Wohler seconded. Motion carried 6-0.

13. RESCIND AND ADOPT BOARD POLICY (8:11 PM)

Bruce Coleman made a motion to rescind all previous policy and rule statements and to adopt the policy and rule statements presently in the USD 320 Policy Manual. Nicolette Zeigler seconded. Motion carried 6-0.

14. APPOINT KASB BOARD DELEGATE FOR 2018-2019 (8:12 PM)

Nicolette Zeigler nominated Michele Johnson to be USD 320's KASB Board delegate. Rob Pettay seconded. Motion carried 6-0.

15. APPROVE HEALTH INSURANCE PLAN FOR 2018-2019 (8:18 PM)

HR Director Kati Wolfgang presented information on the proposed health insurance plan for the 2018-2019 plan year. Nicolette Zeigler made a motion to approve the health insurance plan for 2018-2019 as presented. Bruce Coleman seconded. Motion carried 6-0.

At 8:56 p.m., President Cory Meyer called for a 4 minute recess. Meeting resumed at 9:00 p.m.

At 9:00 p.m., Nicolette Zeigler made a motion to extend the meeting up to 30 minutes. Rob Pettay seconded. Motion carried 6-0.

16. EXECUTIVE SESSION (9:00 PM)

Rob Pettay made a motion to go into executive session to discuss proposals for increasing base pay rates for certified staff pursuant to the exception for employer-employee negotiations under KOMA, to invite the Superintendent into executive session and to resume the open meeting in the board room at 9:10 p.m. Nicolette Zeigler seconded. Motion carried 6-0. Meeting was recessed at 9:00 p.m.

The board returned to open session at 9:10 p.m.

Rob Pettay made a motion to go into executive session to discuss proposals for increasing base pay rates for certified staff pursuant to the exception for employer-employee negotiations under KOMA, to invite the Superintendent into executive session and to resume the open meeting in the board room at 9:15 p.m. Michele Johnson seconded. Motion carried 6-0. Meeting was recessed at 9:10 p.m.

The board returned to open session at 9:15 p.m.

Bruce Coleman made a motion to add \$650 to the base salary on the certified chart, grant steps and movement, add approved supplemental positions, approve changes to language in the Negotiated Agreement pertaining to the Leave Policy, and increase board paid health to \$391.64 per month. Nicolette Zeigler seconded. Motion carried 6-0.

Bruce Coleman made a motion to go into executive session to discuss employee compensation pursuant to nonelected personnel exception under KOMA, to invite the superintendent into executive session, and to resume the open meeting in the board room at 9:29 p.m. Rob Pettay seconded. Motion carried 6-0. Meeting was recessed at 9:17 p.m.

The board returned to open session at 9:29 p.m.

Bruce Coleman made a motion to extend the meeting up to 30 minutes. Michele Johnson seconded. Motion carried 6-0.

Bruce Coleman made a motion to grant a 2.5% pay increase to all USD 320 employees not covered by the Negotiated Agreement except for Speech/Language Pathologists, Psychologists, Paige Padgham and Staci Miner. Rob Pettay seconded. Motion carried 6-0.

Bruce Coleman made a motion to increase the pay of Paige Padgham to \$12.50 per hour and Staci Miner to \$30,000.00 per year. Michele Johnson seconded. Motion carried 6-0.

Bruce Coleman made a motion to go into executive session to discuss employee performance pursuant to nonelected personnel exception under KOMA, to invite the superintendent into executive session, and to resume the open meeting in the board room at 9:55 p.m. Michele Johnson seconded. Motion carried 6-0. Meeting was recessed at 9:32 p.m. The board returned to open session at 9:55 p.m.

President Cory Meyer called for a special meeting to be held July 9, 2018 at 10:15 p.m. following this meeting to discuss personnel issues.

17. ADJOURN MEETING (9:57 PM)

Sheryl Wohler made a motion to adjourn the meeting. Rob Pettay seconded. Motion carried 6-0. Meeting was adjourned at 9:57 p.m.